

17th

12th



HSNM&MI

Panhellenic & Balkan Congress of Nuclear Medicine



8-11
May
2025

JOINING FORCES

ATHENS
GREECE

WWW.BCNM2025.ORG

SPONSOR'S MANUAL

AFEA
CONGRESS



General Information

- **Date** 8-11 May 2025
- **Venue**
Athens War Museum
Vasilissis Sofias Avenue & Rizari St 2-4, Athens
Closest Metro Station: Evangelismos
210 7252974 | <https://warmuseum.gr/en/athens-war-museum/>
- **Meeting Rooms**
Main Hall: Amphitheater Ioannis Kapodistrias (Ground level)
Parallel Halls: Rigas Feraios, Adamantios Korais (Ground level), Library
- **Exhibition Area** Foyer of Amphitheater (Ground Level)
- **Poster Area** Foyer of Amphitheater (Ground Level)
- **Secretariat Desk** Foyer of Amphitheater (Ground Level)
- **Opening Ceremony** Thursday, 9 May 2025 | 19:45 | Main Hall
- **Closing Ceremony** Sunday, 11 May 2025 | 14:30 | Main Hall
- **Operating Hours - Secretariat**

Thursday, 8 May 2025	12:00 – 19:30
Friday, 9 May 2025	07:30 – 21:00
Saturday, 10 May 2025	07:30 – 20:00
Sunday, 11 May 2025	07:30 – 15:00



Timetable – Exhibition

Date	Build up / Dismantling	Exhibition Operating Hours	Breaks
Thursday, May 8, 2025	06:00 – 12:00		
Thursday, May 8, 2025		12:00 – 19:30	Coffee break: 16:00 - 16:30
Friday, May 9, 2025		08:00 – 21:00	Coffee break: 10:45 - 11:15 Lunch break: 14:15 - 14:30 Coffee break: 17:00 - 17:30 Welcome Reception: 20:45
Saturday, May 10, 2025		08:00 – 20:00	Coffee break: 11:15 - 11:45 Lunch break: 14:45 - 15:00 Coffee break: 15:30 - 16:00
Sunday, May 11, 2025		08:30 – 15:00	Coffee break: 12:30 - 13:00
Sunday, May 11, 2025	15:00 – 21:00		

Please note that changes to the above time schedule are likely to occur. In this case, you will be notified accordingly.
No packing of equipment or dismantling of exhibits is permitted until the exhibition closes on Sunday, May 11, 2025, at 15:00

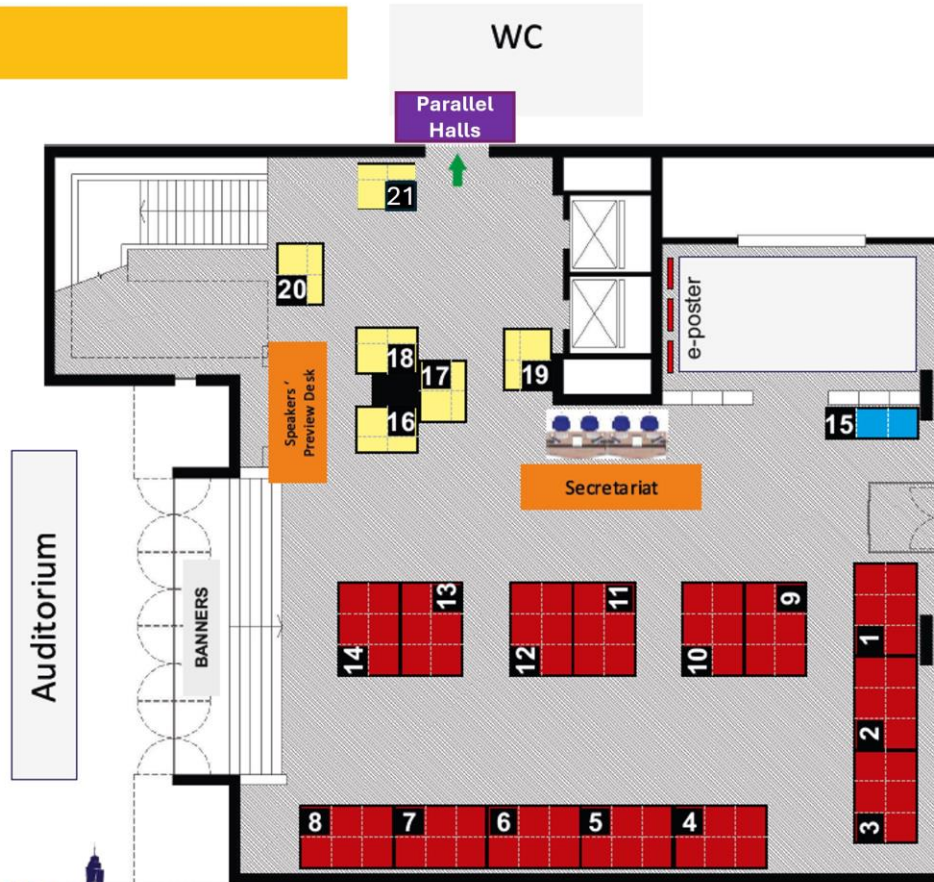


Exhibitors' Checklist & Deadlines

Action Item	Date Due
Logo for participants' pen	15 April 2025
Company logo (jpeg, 300dpi, high resolution)	23 April 2025
Advertisement for Final Program (high resolution *.pdf file 21x28)	23 April 2025
Satellite Session detailed program	23 April 2025
Promotional Brochure - up to 4 pages	Delivery: Thursday, 08 May, 08.00-10.00, at War Museum (300 leaflets)
Promotional Newsletter content	30 April 2025
Scientific-Hospitality Lounge branding & setup	30 April 2025
E-Posters branding	30 April 2025
Logo/branding for Speaker's Preview Desk	30 April 2025
Exhibitor Badges - Names	30 April 2025



Exhibition Floor Plan



Booth No	Company
1	KARVONIS
2	POLATOM
3	MEDIRAY
4	SIEMENS HEALTHINEERS
5	NOVARTIS
6	BIOKOSMOS
7	GE HEALTHCARE
8	PHARMAZAC
9-10	KEV MEDICAL IMAGING
11	RAYMED
12	PAPAPOSTOLOU
13-14	MONROL
15	ISOPTOIA
16	TELEX
17	ITM
18	BIOEMTECH
19	EANM
20	ONCIDIUM
21	EDHMED



Exhibition Stands

Exhibitors are responsible for the construction and furniture of their booth. The organizing secretariat bears no responsibility for the construction of the neighboring booths.

The booth rental costs include space rental and basic electricity (500W) / no structure or amenities.

For booth structure or furniture, you may contact the official exhibition supplier:

OFFICIAL EXHIBITION SUPPLIER

(constructions, furniture, extra electricity etc)

MEDIATREND

Mr. George Kornezos

Email: gk@mediagr.net

Exhibitor Badges

- All exhibitors are required to be registered and will receive a badge displaying their name and the exhibiting company's name.
- Free badges allocated to exhibitors enjoy the same benefits as a registered participant
- All personnel are required to wear badges to access the venue. Company representatives not wearing their badges will not be allowed to access the exhibition
- Exhibitors' badges will not be mailed in advance and may be collected at the Secretariat



Exhibition Guidelines

Deliveries - Exhibitions

Athens War Museum will not accept delivery of any goods on behalf of exhibitors, nor will there be any responsibility taken for the safety of any such items delivered to the site in the absence of the exhibitor. Deliveries are not permitted before the contracted tenancy time for the event.

For deliveries outside the Museum's operating hours, clearance must be obtained from the organizer and the Museum. For deliveries during the exhibition's operating hours, clearance must be obtained from the organizer in cooperation with the Museum. A suitable access time must be arranged, as loading dock access is limited. A representative from the receiving company must be present to receive the delivery and should there be any delivery charge payable either at the time of delivery or post-delivery, this must be settled by the receiving company.

On set-up and dismantling days: The exhibitors should provide detailed data for trucks/vehicles entering the garage for unloading/loading purposes.

This data should include:

Truck/vehicle size

Registration Plate Number

Name of Driver

Dates and times for entry



Exhibition Guidelines

Fire Regulations

All materials used for stand construction or display should be fireproof and non-combustible, meaning materials that conform to the standards laid out in either the Greek Fire Safety Regulations categories 0 or 1 or 2 www.fireservice.gr, or the equivalent German regulations categories A1 or A2 or B1 www.din.de, or the equivalent American NFPA regulations categories A or B www.nfpa.org

Poster Mounting, Banners etc.

Mounting of posters, banners, stickers or similar things, on the walls, floors, ceilings or columns within or outside the installations of War Museum is **not allowed without prior written authorization.**

Liability Insurance

You are obliged to have a public liability insurance that covers all injuries to persons and damages which might cover in connection with the exhibition. We also recommend that you have additional coverage against loss or damage to exhibition material during transport and during exhibition times. Please make arrangements for insurance coverage through your company's insurer.



Exhibition Guidelines

Insurance

Neither the Organizers nor War Museum, their representatives or agents will be held responsible for any loss or damage to exhibitor's property. Exhibitors must take precautions to protect their property against pilferage.

The Organizers do not provide insurance for exhibitors and their property. The exhibitor is responsible for his property and person and for the property and persons of his employees through full and comprehensive insurance and shall hold harmless the Organizers for any and all damage claims arising from theft.

Exhibitors are personally liable for all expenses incurred by the organizer or by third parties regarding technical services provided.

Promotional Activities

- All demonstrations must be confined to the limits of the exhibition stand
- Advertising material and signs may not be distributed or displayed outside the exhibitor's stands
- Sound equipment must be regulated and directed into the stand so that it does not disturb neighboring exhibits
- The Exhibition management reserves the right to require the exhibitor to discontinue any activity that is deemed objectionable.

Stand Cleaning

The Organizers will arrange for *general* cleaning of the exhibition premises (excluding exhibits and displays) prior to the opening of exhibition and daily prior to the Congress start.



Exhibition Guidelines

Smoking

The Congress is a non-smoking meeting.

Waste Removal

- Exhibitors are responsible for the removal of all refuse/waste from the exhibition area.
- Any discarded waste, including promotional material, left behind will be removed by the Organizers at the expense of the exhibitor concerned.

Disposal of Material

It is obligatory to collect and dispose of all material during the breakdown or dismantling of the event. When the dismantling period is over, the exhibitor loses any right to claim for losses or damage to property left behind and any costs incurred by the venue in removing this property will be charged to the exhibitor.

Damage to the Premises

- Exhibitors are liable for all damage caused to floors, walls and pillars during the installation, exhibition and dismantling periods.
- No adhesive stickers and fixtures of any kind are allowed on floors, walls and pillars.



Professional Congress Organizer



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Member of

